



Sacred Heart Catholic Primary
School and Nursery
Windermere Road,
Southend on Sea, Essex, SS1 2RF
01702 534546
office@sacredheart.southend.sch.uk



Free School Meals January 2021

08/02/21

Dear Parents/Carers,

Firstly, thank you for your patience in regard to Free School Meal provision since we have arrived back after Christmas. We have been awaiting governmental and Local Authority advice before contacting you in regards to the provision of Free School Meals during this current lockdown.

We have now received information from the Local Authority confirming that they will be supporting FSM families for the first two weeks of the term through the voucher system used over the Christmas break. This will be reassessed depending on additional funding announced by the Government. **The value of the voucher will be £15 per pupil per week and will be sent to you weekly on a Friday.**

Please be aware there will be some exceptions to families receiving these vouchers. Due to our kitchen currently still running if your child is onsite they will be able to access a school dinner as in normal school provision and therefore will not receive a voucher during this time. However, if this was to change and it was no longer possible to have school dinners on site we would revert to vouchers. **If your child is in school partially for the week your voucher will be adjusted accordingly. E.g if your child is not in school for 2 days you will receive a £6 voucher. If your child is not in school for 3 days you would be allocated a £9 voucher etc.**

For help in accessing the voucher please click on the step by step guide links below.

[Video Step by Step guide](#)

[Step by Step Guide to Access Free School Meal Vouchers](#)

We often get asked lots of questions on the phone in regard to the vouchers. Here are some answers to some frequently asked questions:

When will I receive my voucher?



Executive Headteacher: Mrs Sally Nutman
Part of the Assisi Catholic Trust Ltd,
Registered address: Kenilworth Gdns, Leigh on Sea, Essex SS0 0BW
Registered in England. Company No 07696989



Sacred Heart Catholic Primary
School and Nursery
Windermere Road,
Southend on Sea, Essex, SS1 2RF
01702 534546
office@sacredheart.southend.sch.uk



Most vouchers are received very quickly after selecting the retailer but please allow up to an hour to receive the voucher.

There can be between 6-12 hour delay if selecting Morrisons as your supermarket choice due to the supermarket system.

If I don't spend the whole voucher in one visit, can I keep it to use on my next shop?

Yes, you can. If your shopping comes to more than the voucher total, you will need to pay the remaining balance using another method (i.e. debit card).

Can I change my choice of retailer?

Once you have selected the retailer you will be unable to change this. For all future vouchers you receive, you will be able to select a different retailer.

Can I use the voucher on my mobile phone?

Yes, you can.

I'm having trouble using my voucher in-store, what should I do?

Please contact the supermarkets directly who will be able to help you

We hope you will receive information today so you will be able to start downloading and accessing your vouchers. We hope that this support will help many of our families over these difficult times.

Once further guidance is given to schools regarding future payments we will notify you accordingly.

If you still have any further questions or any problems please do not hesitate to call the school office.

Mr L Bragard
Assistant Headteacher



Executive Headteacher: Mrs Sally Nutman
Part of the Assisi Catholic Trust Ltd,
Registered address: Kenilworth Gdns, Leigh on Sea, Essex SS0 0BW
Registered in England. Company No 07696989