



# **Sacred Heart School Meal Registration Form**

Since the government introduced free school meals for all infant and reception children, this has meant that **every single child** in reception, years 1 and 2 is eligible for a free school meal. This stops for children when they move into the juniors in year 3. **In years 3 to 6 the only children entitled to a free school meal will be those that have applied for free school meal funding.**

## **How do I know if I am eligible?**

You are eligible if you receive any of the benefits listed below:

- Income Support
- Income-based Jobseekers Allowance
- Income-related Employment and Support Allowance
- Support from NASS (National Asylum Support Service) under part 6 of the Immigration and Asylum Act 1999
- the guarantee element of State Pension Credit
- Child Tax Credit (with no Working Tax Credit) with an annual income of no more than £16,190.00
- Working Tax Credit run-on
- Universal Credit.

You can check quickly and easily online on the Council website under Free School Meals. You can check from the comfort of your own home, where you have all the details to hand, to complete your application. See link below:

[http://www.southend.gov.uk/info/200343/help\\_with\\_costs/56/free\\_school\\_meals](http://www.southend.gov.uk/info/200343/help_with_costs/56/free_school_meals)

Or you can complete the attached form and we will check for you.

## **What does it mean?**

Being eligible for free school meals has significant implications both for your child and the school. Once you are successful with your application your child will receive Pupil Premium funding for six years. This means that Sacred Heart School receives extra money to help your child in their education.

## **What is pupil premium funding?**

Pupil Premium is additional funding the government gives to schools for each pupil on the register that is judged to be disadvantaged. The money is spent on disadvantaged pupils to help with their education; it is up to the school to decide how it is spent. For 2016-2017 pupil premium is £1,320 per child and adds £70,000 to the school budget.

Last year our school was successful in ensuring that disadvantaged pupils achieved well at the end of year 6. Information about this is available on the website.

## **Why should I apply for free school meals?**

### **If you are eligible it means:**

Free school meals  
Possible financial support for clubs or trips  
Financial support for residential trips

### **The benefits for everyone:**

This funding allows us to employ additional adults to support all children.

**Thank you for taking the time to apply online or complete this form and helping to make sure your child's school is as well funded as possible.**

We are committed to ensuring that the personal and sensitive information that we hold about you is protected and kept safe and secure, and we have measures in place to prevent the loss, misuse or alteration of your personal information.

We will use the information you provide to assess entitlement to free school meals.

The information may also be shared with other Council departments to offer benefits and services.

# Sacred Heart School Meal Registration Form

## ABOUT YOUR CHILD/CHILDREN

| Child's Last Name | Child's First Name | Child's Date of Birth |    |      | Class |
|-------------------|--------------------|-----------------------|----|------|-------|
|                   |                    | DD                    | MM | YYYY |       |
|                   |                    | DD                    | MM | YYYY |       |
|                   |                    | DD                    | MM | YYYY |       |
|                   |                    | DD                    | MM | YYYY |       |

## PARENT/GUARDIAN DETAILS

|  | Parent/Guardian 1 | Parent/Guardian 2 |
|--|-------------------|-------------------|
| Last name                                      |                   |                   |
| First Name                                     |                   |                   |
| Date of Birth                                  | DD   MM   YYYY    | DD   MM   YYYY    |
| National Insurance Number*                     |                   |                   |
| National Asylum Support Service (NASS) Number* | /   /             | /   /             |

\* Complete as appropriate

## FAMILY INCOME AND BENEFIT DETAILS

Is your joint family income over £16,190.00 per year? (Please place an X in the appropriate box).

Yes                       No

If you have ticked yes, you do not need to complete the next section and can go straight to the declaration at the end of the form.

If you ticked no, please place an X in this box if you are in receipt of any of the benefits listed below:

- Income Support
- Income-based Jobseekers Allowance
- Income-related Employment and Support Allowance
- Support from NASS (National Asylum Support Service) under part 6 of the Immigration and Asylum Act 1999
- The guarantee element of State Pension Credit
- Child Tax Credit (with no Working Tax Credit) with an annual income of no more than £16,190.00
- Working Tax Credit run-on
- Universal Credit.

Please place an X in this box if you are not sure whether your joint family income is over £16,190.00 or whether you are in receipt of one of the benefits listed above, but you would still like us to check whether your child is eligible for free school meals:

## DECLARATION

The information I have given on this form is complete and accurate. I understand that my personal information is held securely and will be used only for local authority purposes. I agree to the local authority using this information to process my application for free school meals. I also agree to notify the local authority in writing of any change in my family's financial circumstances as set out in this form.

Signature of Parent/Guardian: .....Date:.....