



*Sacred Heart Catholic Primary School and
Nursery*
Headteacher Mr C Beazeley
Windermere Road, Southend on Sea, Essex, SS1 2RF
Phone: 01702 534546
Email: office@sacredheart.southend.sch.uk



January 11th 2024

Dear Parent/Carer

As a school we have been reviewing and discussing the use of mobile phones within our school environment.

Firstly, we appreciate that allowing pupils independence of walking to school is to prepare them for transition to secondary settings is part of their development. To give reassurance to parents and carers you may prefer them to have a phone with them when they make these journeys. We have therefore changed our school policy to reflect this change in need for our school community. Year 5 & 6 pupils will be permitted to have their phones with them, but the clear expectation is that they place them in their class box, which will be situated in the atrium when they arrive on site. They can then collect their phone when leaving the site at the end of the day from the atrium, during the day they will be stored in the school office. We ask that when the phone is placed into class tray it is turned off and is clearly labelled with their full name and the parental consent form has been returned, see attached form.

Please take time to read through the policy, which is available from on the school website or collect a copy from the school office. It outlines all aspects of mobile phone use on site for staff, pupils and families whilst on site. This policy includes a code of conduct for all to follow and the agreements for parents to sign if their child is going to bring their phone on site.

If you have any questions regarding the policy or the new protocols for phones on site please email or contact the office office@sacredheart.southend.sch.uk

Yours sincerely

Mrs E Crabb

Headteacher: Mr C Beazeley
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Registered in England. Company No-07696989





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Permission form allowing a pupil to bring their phone to school

PUPIL DETAILS	
Pupil name:	
Year group/class:	
Parent/carer(s) name(s):	

The school has agreed to allow the above named pupil to bring their mobile phone to school because they:

- Travel to and from school alone

Pupils who bring a mobile phone to school must abide by the school's policy on the use of mobile phones, and its code of conduct

The school reserves the right to revoke permission if pupils don't abide by the policy.

Parent/carer signature: _____ Date: _____

FOR SCHOOL USE ONLY	
Authorised by:	
Date:	

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